



TOILETING AND NAPPY CHANGE POLICY

POLICY STATEMENT

Clovelly out of School Care Educators will minimise the spread and risk of infectious diseases between children and Educators by ensuring nappy changing, and toileting is conducted with safe hygienic practices.

PROCEDURE

Many diseases are spread by faeces, urine or other body fluids. Childcare workers and children in care are at about twice the usual risk of diarrhoeal infections and increased risk of hepatitis A, due to changing and handling of soiled nappies, and assisting young children with toileting routines. Efficient changing and disposal of soiled nappies, and safe toileting and toilet training methods significantly reduces the risk and the spread of diseases transmitted by faeces and body fluids.

To minimise risk and the spread of infectious diseases that are transmitted by faeces and other body fluids through changing nappies, toileting or toilet training in infants and children.

Nominated Supervisor will:

- Be aware of the requirements of the Education and Care Services National Regulations 2014 and the National Quality Standard in regard to nappy changing and toileting practices and facilities.
- Keep up to date with information about current hygienic practices in childcare services.
- Resource Educators on current advice from health authorities in regard to hygienic practices for nappy changing and toileting routines in childcare.
- Monitor safe hygienic practices in regard to nappy changing and toileting practices and facilities by Educators as part of visits conducted by service staff.
- Support the family and Educator with specific health and hygienic needs.

Educators will:

Abide by their obligations under the Education and Care Services National Regulations 2014 and the National Quality Standard.

This includes the following requirements:

- The premises of the children's service must have safe, sanitary facilities for storage of soiled clothes, and nappies before disposal.
- Disposable nappies must be placed in a separate plastic bag before being put in the service bin.
- The premises of a children's service must have toilet, hand washing facilities that are safe and appropriate to the ages of the children at the service and must have products and equipment for cleaning those facilities whenever necessary.
- Nappy changing facilities must be separate from food preparation facilities.
- The dignity and need for privacy of each child is respected during nappy changing and toileting.
- Children are closely attended during this process.
- Toileting "accidents" are managed in positive and supportive ways.
- Consultation with families on any toileting issues relating to their child.
- Sharing of information about a child's nappy changing and toileting while in care with that child's family.



- Consider and accommodate the specific health and hygiene needs of older children in care giving consideration to protecting their dignity and respecting their right to privacy.

Families are encouraged to:

- Discuss toileting issues relating to their child with the Educator.
- Work in partnership with Educators and Senior staff to ensure toilet training with their child is addressed with consistent routines and minimal stress.
- Provide adequate nappies, wipes and spare clothing for the Educator to use.

RELEVANT DOCUMENTS FOR CONSIDERATION

NRG@OOSH (Network of Community Activities)

Australian Children's Education & Care Quality Authority.

Family Handbook

Staff Handbook

Public Health Act 1991 2010 No127

Work Health & Safety Act 2011(NSW)

Work Health & Safety Regulation 2011 (NSW)

Staying Healthy in Child Care – Preventing infectious diseases in child care 5thth Edition - 2011

Version number	Date effective	Description of amendment
3	April 2019	Change to procedure
4	April 2020	Changes to wording
5	April 2021	Changes to wording
6	April 2022	No change

Considered and accepted by the Management Committee (representative) – T. Arlington

Considered and accepted by the staff (representative) – Katrina Thomas